

## John Hartley School – Site Improvement Plan - Digital Technologies -2017

Strategic Priorities	Actions	2017 Targets
<p><b>Whole School Learning Platforms</b>  <b>LearnLink Learning platform is being utilized across the site by:</b>                      Staff are beginning to accessing and sharing information through LearnLink staff folder</p> <p>Staff are beginning to use ‘Staff Daily Bulletin’ and ‘Yearly Calendar’ to communicate and share across the site.</p> <p>Year 3-7 Students are consistently use their LearnLink folders for accessing, storing and sharing information using:</p> <p><b>Investigate whole school platform for digital parent communication and digital portfolio and assessment activities.</b></p> <p><b>Continue to develop using Skoolbag app as a means of whole school communication.</b></p>	<p>All staff can access LearnLink through logons</p> <p>Staff Daily Bulletin, Principal’s Weekly Bulletin, Staff Calendar are set up in LearnLink by Senior Leader – Term 1</p> <p>Staff meeting in term one to show teachers how to access and use LearnLink staff folder</p> <p>Senior Leader to support teachers on how to use, access, trouble shoot for LearnLink class folders</p> <p>Staff meeting/workshops introducing new feature of LearnLink – one each term                      Senior leader working with teachers in class to support implementation of LearnLink.</p> <p>In class support by Senior Leader to support students with this. Focus teacher sharing knowledge across learning areas.</p> <p>Trial ‘Seesaw’ online digital portfolio and parent communication app with selected classes across the site.</p> <p>DECD risk assessment for using Seesaw app                      Identified ICT Committee members to trail app with various year levels. (Term 1)</p> <p>Meet regularly to plan trial implementation. Senior Leader to support teachers in implementation during weekly lessons.</p> <p>Share findings with staff during staff meeting and at Governing Council meeting. (Term 2)                      Parent session introducing Parent App for nominated classes. (Term 3).</p> <p>Newsletters and notes home are uploaded into Skoolbag app. Look at using for electronic excursion notes in 2018. ICT Committee to explore</p> <p>Children’s Centre events are regularly updated in app. ICT Committee to look at other options for using app.</p>	<p><b>Term 1</b> - all staff can access using password.</p> <p>Staff are accessing and using the daily bulletin in LearnLink regularly to communicate by end <b>term 2.</b> (term one familiarization)</p> <p>Staff are accessing and using staff calendar in LearnLink by end of <b>term 2.</b></p> <p>LearnLink being accessible and used by staff by end of <b>term 2.</b></p> <p><b>50%</b> increase in data usage of LearnLink platform by staff and students by end of term 4</p> <p>All <b>students 3-7</b> are accessing and using their LearnLink folders regularly by <b>term 3.</b></p> <p><b>50%</b> increase of usage by the end of 2017</p> <p>By end of <b>term 4, 2017</b> a comprehensive roll out plan will be formalized for implementing Seesaw app across the site B7 in 2018.</p> <p>This including technical implementation, resource allocation for iPads and comprehensive documentation for staff.</p> <p>Expectations around how often and what portfolio information will be posted each term.                      (Assessment and Reporting Committee)</p> <p>Parent/teacher/ student feedback/audit on Seesaw app. (Term 4).</p>

<p><b>Infrastructure and Resources</b>  <b>Meet with CompNow around upgrades needed to Server and equipment.</b></p> <p><b>Trial alternative options for Notebook software license.</b></p> <p><b>Digital Technologies Curriculum Area</b>  <b>To implement and report on Digital Technologies as outlined in ACARA from 2016</b></p> <p>Staff meetings/workshops, conferences to further develop teacher skills in assessing and reporting with Digital Technologies.</p> <p>Further developing teacher skills in coding across the site using current resources.</p> <p>Develop a whole school consistent approach to touch skills as highlighted through NAPLAN online practice.</p> <p>Further develop staff, students and community members Knowledge of Cyber safety and 'Keeping Students Safe Online</p>	<p>Class newsletter, etc. and report back to staff.</p> <p>Working with on-site technician to constantly review: Current infrastructure and develop replacement plan for ICT equipment and provide recommendations to upgrading system for maximum efficiency.</p> <p>Replacement of laptops covers – audit of how many need replacing and look at budget requirements.</p> <p>Investigate options and get members of ICT Committee to trail and feedback to staff- (MIMIO and Easi Teach)</p> <p>Staff audit of Notebook Software: Who uses it and How to help guide decision making around</p> <p>Staff meetings, off site PD, Digital Sandpit Sessions on site and peer learning opportunities to further explore reporting on Digital Technologies and upskilling staff.</p> <p>Year 7 teachers to attend PD on Digital Technologies with a focus on Coding through 'Swift Playground' Suite</p> <p>Monitor use of equipment purchased for Coding through Library  Senior Leader to support class teachers in the teaching of Coding.</p> <p>Further develop with the ICT Committee the "Coding Continuum Draft from 2016' for use across the site</p> <p>Work with staff on how to embed touch typing skills through Literacy Block – peer support, Senior Leader.</p> <p>What online software and programs support 'touch typing' – share at staff meeting</p> <p>Highlight resources and teaching of Cyber safety as part of Child Protection Curriculum</p> <p>Begin sharing Cyber safety tips and articles with parents in newsletter, on Skoolbag app and Governing Council.</p>	<p><b>Term 1 and 2</b>  Infrastructure upgrade plan to be completed by end of <b>term 2</b>.  3-year replacement plan for laptops formalized with Principal (<b>Term 3</b>)  Review meeting in <b>term 1, 2017</b> with on site technician for priorities for 2017 and again in term 4 for priorities for 2018</p> <p><b>By Week 5, term 3</b> decision made on new software to replace Notebook. Needs to be implemented across the site by Week 7 when license expires.</p> <p>Use audit to guide best options across site for year levels.</p> <p>Year 7 teachers to implement and train year 6 teachers on Coding through 'Swift Playground' by end of <b>term 4</b></p> <p><b>By end of term 3</b> agreed practice and recommendations for whole school approach to Touch Typing.</p> <p><b>Term 1</b> staff meeting.</p> <p><b>Term 3</b> onwards</p>
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